



BYRON W. BROWN
Mayor

CITY OF BUFFALO

PERMIT & INSPECTION SERVICES OFFICE OF LICENSES



JAMES COMERFORD
Commissioner

SELF-SERVICE LAUNDRY LICENSE APPLICATION

1. For a New License, see the cover sheet for required documentation
2. The **FEE** for both new license and renewal application is \$215.00
3. Submit **EITHER** A or B
 - A. General Liability Certificate, Naming the City of Buffalo Office of License 301 City Hall Buffalo, NY 14202 as certificate holder.
 - B. Submit a **BOND** for \$2000.00 Bond must be signed & notarized by both applicant & attorney.
Attached to bond: Power of Attorney & Assets & Liabilities

Name of Applicant _____ Phone: _____

Applicant Home address _____

Business Name: _____ Phone: _____

Business address _____

Corporate Name: _____

How Many Washers: _____ How Many Dryers: _____

Applicant signature: _____ **Date:** _____

Subscribed & sworn before me this

_____ day of _____ 20____

Commissioner of Deed for the City of Buffalo

Office of Licenses
65 NIAGARA SQUARE / 301 CITY HALL
BUFFALO, NY 14202-3303
(716) 851-4078 / (716) 851-6583 FAX: (716) 851-4972

APPLICANT NOTIFICATION

ALL Applications/Applicants requiring Common Council Approval MUST HAVE THIS NOTIFICATION SIGNED BY COUNCIL PERSONNEL FOR THE APPLICABLE DISTRICT COUNCILMEMBER LISED BELOW & RETURN THIS NOTIFICATION TO THE OFFICE OF LICENSE prior to the application being considered for Approval.

THIS IS NOT AN APPROVAL NOR DOES THIS DOCUMENT INFER THAT SAID APPROVALS WILL BE GRANTED

License Application Address _____ Buffalo, NY _____

DELAWARE DISTRICT	JOEL P. FEROLETO	1405 CITY HALL	851-5155
ELLCOTT DISTRICT	DARIUS G. PRIDGEN	1315 CITY HALL	851-4980
FILLMORE DISTRICT	MITCHELL P. NOWAKOWSKI	1408 CITY HALL	851-4138
LOVEJOY DISTRICT	BRYAN BOLLMAN	1316A CITY HALL	851-5151
MASTEN DISTRICT	ULYSEES O. WINGO, SR.	1414 CITY HALL	851-5145
NIAGARA DISTRICT	DAVID A. RIVERA	1504 CITY HALL	851-5125
NORTH DISTRICT	JOSEPH GOLOMBEK JR.	1502 CITY HALL	851-5116
SOUTH DISTRICT	CHRISTOPHER P. SCANLON	1401 CITY HALL	851-5169
UNIVERSITY DISTRICT	RASHEED N. C. WYATT	1508 CITY HALL	851-5165

Council Personnel Signature _____ District _____

Date _____



CITY OF BUFFALO - BUSINESS LICENSE APPLICATION

65 Niagara Sq. City Hall Room 301 Buffalo, NY 14202
(716) 851-4078/(716)851-6583 FAX: (716) 851-4972

REQUIRED COPIES of DOCUMENTATION with BUSINESS LICENSE APPLICATION

- Copy of current Government Issued Photo Identification**
(i.e. Driver's License or Green Card)
- Copy of current Utility Bill** listing applicant's home address
(*not required for personal license, i.e., taxi driver, peddler, etc.*)
- Copy of New York State Tax ID Certificate or Social Security Number**
(*not required for personal license, i.e., taxi driver, peddler, etc.*)
- Copy of DBA (Business Certificate) or Corporate Filing Receipt**
(*not required for personal license, i.e., taxi driver, peddler, etc.*)
- Copy of Proof of Ownership of Property (Deed) for Business location or a Commercial Lease Agreement**
(*not required for personal license, i.e., taxi driver, peddler, etc.*)
- Submit a Police Record Check for**
 - Auctioneer
 - Collection Agency
 - Arcade
 - Public Dance Hall
 - Restaurant Dance
 - Landscape/Snow Removal
 - Tow Tuck
 - Taxi Cab Driver
 - Second Hand Dealer
 - Scrap Processor
 - Tire Handler
 - Used Car Dealer
 - Pawn Broker
 - Lodging House
 - Lodging House Agent
 - Flee Market
- Complete Application Form**

- Complete New License Affidavit**
- Submit Required Documentation with Fee**