

CITY OF BUFFALO - COLLECTOR LICENSE APPLICATION

All information is public record.

Yearly fee is \$1,050. The license expires yearly on September 30. You will be billed for renewal at the same cost.

Submit application with the following documentation. . Information must be accurate and complete.

1. **Insurances.** Worker's Compensation Insurance (forms C105.2 or U-26.3) and General Liability (ACCORD form). **The certificate holder must be City of Buffalo Office of Licenses 301 City Hall Buffalo NY 14202 with a ten (10) day cancellation clause.** Contact your insurance carrier for these forms.
2. **Business Certificates** based on your Business's Legal Structure. This may include Business Certificates or Partnership Certificates filed with the clerk of the county. For corporations, LLC, or other business structures a Filing Receipt showing registration and active status with the New York State Secretary of State.
3. A list of commercial users within the City of Buffalo the applicant has contracted to service.

Type of Entity: Sole Proprietor Partnership Corporation Limited Liability Company

Corporation Name: _____

Business Name if different: _____

Business Phone _____

Business Address (no PO Box) _____

Mailing Address if different _____

NYS Tax ID _____

Business Web site _____

E-mail _____

Primary Applicant Name _____

Home Address _____

Home Phone _____

***For Partners or Corporate Officers attach additional pages with the same information.**

LOCATION WHERE GARBAGE /SOLID WASTE IS TRANSPORTED:

No. Street _____

City/Town/Village _____

State zip _____

For specifics regarding the City Ordinance related to this license, please review City Ordinance 263-26. The following is a summary of important requirements applicable to Collectors in the City of Buffalo. It should not be considered a substitute for a collector's responsibility to be familiar with all Federal, State, and Local laws:

- The Collector shall provide to the Commissioner of Permits and Inspection Services a list of commercial users within the City for which they have contracted to service. This list must be updated annually during the renewal period.
- The Collector must notify within five (5) days of the commencement or termination of any of its contracts.
- The Collector must furnish receptacles which clearly identifies the company as the entity servicing a commercial user.

Signature of Applicant _____ **Date** _____.

Subscribed and sworn to before me, this
_____ day of _____, 20____

Commissioner of Deeds or Notary

Mail application with fee and supporting documentation to:
City of Buffalo/ Office of Licenses
65 Niagara Square 301 City Hall
Buffalo, NY 14202
Questions? Call us 716-851-4078/716-851-6583