

CITY OF BUFFALO - LICENSE APPLICATION



65 Niagara Sq. City Hall Room 301 Buffalo, NY 14202
 Phone (716) 851-4078 / (716) 851-6583 Fax (716) 851-4952

Type of Entity

Sole Proprietor
 Corporation
 Partnership
 Limited Liability Company

Restaurant 1-200 seats \$200.00
 201-400 seats \$275.00
 400+ seats \$350.00

Yes No **Selling alcoholic beverages?**

If Yes Check for Special Use permit in Room 301

Certificate of Inspection \$100.00
 (Public Assembly) Restaurant 50+ seats

Coin Control Amusement
 # games ____ per game \$55.00

Music mechanical \$60.00

Music live, no dancing \$75.00

News Stand \$175.00

Restaurant Dance
 Floor Show \$450.00
 Live Music \$250.00
 Mechanical \$175.00
COMMON COUNCIL REQUIRED

Public Dance (based on sq ft)
COMMON COUNCIL REQUIRED

GoGo Dancing \$500.00
COMMON COUNCIL REQUIRED

Bowling Alley per lane \$35.00
 # lanes ____

Arcade # games ____ per game
 \$55.00
COMMON COUNCIL REQUIRED

Restaurant Take Out \$125.00
 (with Food Store NYS Ags & Mkts
 License Required)

Food Store \$250.00
COMMON COUNCIL REQUIRED

Caterer \$ 100.00

Meat Fish Poultry \$ 165.00
 (with Food Store NYS Ags & Mkts
 License Required)

Bakery 0-25 employees
\$220.00
26 + employees \$350.00

Skating Rink \$250.00
COMMON COUNCIL REQUIRED

Billiard Parlor per table
 \$35.00 # tables ____
COMMON COUNCIL REQUIRED

Corporation Name _____ Business Phone () ____ - ____

Business Name (dba) _____ Business Fax () ____ - ____

Business Address (no PO Box) _____

Mailing Address (if different) _____

NYS Tax ID # _____ Business Website _____ E-Mail _____

Owner(s)/ Principal Partners

Applicant (last, first) _____ Home Phone _____

Home Address: (PO Box not acceptable) _____

Date of birth _____ Place of Birth _____

Co-Applicant (last, first) _____ Home Phone _____

Home Address: (PO Box not acceptable) _____

Date of birth _____ Place of Birth _____

Describe your specific business activity in detail. _____

I am aware of the obligation to provide timely notice of any change in required information, and I have informed all owners, managers, or other principals of their criminal and/or civic responsibility for the timely fulfillment of restrictions and conditions to the license or timely abatement of any nuisance activity at or associated with the business. Initial ____

For office use only
 Subscribed and sworn before me this
 ____ day of _____ 20 ____

 Commissioner of Deeds -- City of Buffalo

As an authorized agent of the entity identified above, I certify the information on this form is true, correct, complete and current to the best of my knowledge and belief.

Print Name _____

Signature _____ **Date** _____

Applicant must be present at time of all inspections.



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REQUIRED COPIES of DOCUMENTATION WITH BUSINESS LICENSE APPLICATION

- Copy of current Government Issued Photo Identification**
(i.e. Driver's License or Green Card)
- Copy of current Utility Bill listing applicant's home address**
(not required for personal license, i.e., taxi driver, peddler, etc.)
- Copy of New York State Tax ID Certificate or Social Security Number**
(not required for personal license, i.e., taxi driver, peddler, etc.)
- Copy of DBA (Business Certificate) or Corporate Filing Receipt**
(not required for personal license, i.e., taxi driver, peddler, etc.)
- Copy of Proof of Ownership of Property (Deed) for Business location
or a Commercial Lease Agreement**
(not required for personal license, i.e., taxi driver, peddler, etc.)
- Submit a Police Record Check for**

Auctioneer

Collection Agency

Arcade

Public Dance Hall

Restaurant Dance

Landscape/Snow Removal

Tow Tuck

Taxi Cab Driver

Second Hand Dealer

Scrap Processor

Tire Handler

Used Car Dealer

Pawn Broker

Lodging House

Lodging House Agent

Flee Market

- Complete Application Form**
- Complete New License Affidavit**
- Submit Required Documentation with Fee**
- Sign Council Notification Form**



CITY OF BUFFALO
PERMIT & INSPECTION SERVICES
OFFICE OF LICENSES

BYRON W. BROWN
 Mayor

JAMES COMERFORD, Jr.
 Commissioner

HOUSING COURT VIOLATION LICENSE APPLICATION AFFIDAVIT

I, _____ have submitted a License Application(s)
 (print applicant name)

with the City of Buffalo's Office of Licenses at: _____
 (business location)

I am applying for the following license types: _____.

By signing this affidavit, I do hereby attest to the fact that neither I nor any partners and/or corporate officers of this business entity have any existing and/or pending City of Buffalo Housing Court proceedings against the property listed above nor any other properties owned in the City of Buffalo. I further understand that if, for any reason, the Office of Licenses finds this information to be inaccurate; that the City of Buffalo reserves the right to deny the issuance of any and all City of Buffalo Licenses requested to operate this business entity.

NEW LICENSE APPLICATION AFFIDAVIT

I am aware that it is a violation of city ordinances to operate my business establishment without all required licenses, and that I must not open and/or operate my business establishment until said time that all the required licenses have been issued. I further understand, that if for any reason, the Office of Licenses deems my business establishment to have been open and/or operated prior to the issuance of all required city licenses, that this shall constitute a violation of city ordinances and said violation shall be cause to deny the issuance of any and all city licenses required to operate my business establishment.

Subscribed and sworn before me this
 _____ day of _____ 20 ____

 Applicant Signature

Date _____

 Commissioner of Deeds in and for the City of Buffalo

APPLICANT NOTIFICATION

ALL Applications/Applicants requiring Common Council Approval MUST HAVE THIS NOTIFICATION SIGNED BY COUNCIL PERSONNEL FOR THE APPLICABLE DISTRICT COUNCILMEMBER LISED BELOW & RETURN THIS NOTIFICATION TO THE OFFICE OF LICENSE prior to the application being considered for Approval.

THIS IS NOT AN APPROVAL NOR DOES THIS DOCUMENT INFER THAT SAID APPROVALS WILL BE GRANTED

License Application Address _____ Buffalo, NY _____

DELAWARE DISTRICT	JOEL P. FEROLETO	1405 CITY HALL	851-5155
ELLCOTT DISTRICT	DARIUS G. PRIDGEN	1315 CITY HALL	851-4980
FILLMORE DISTRICT	MITCHELL P. NOWAKOWSKI	1408 CITY HALL	851-4138
LOVEJOY DISTRICT	BRYAN BOLLMAN	1316A CITY HALL	851-5151
MASTEN DISTRICT	ULYSEES O. WINGO, SR.	1414 CITY HALL	851-5145
NIAGARA DISTRICT	DAVID A. RIVERA	1504 CITY HALL	851-5125
NORTH DISTRICT	JOSEPH GOLOMBEK JR.	1502 CITY HALL	851-5116
SOUTH DISTRICT	CHRISTOPHER P. SCANLON	1401 CITY HALL	851-5169
UNIVERSITY DISTRICT	RASHEED N. C. WYATT	1508 CITY HALL	851-5165

Council Personnel Signature _____ District _____

Date _____