SIGHTSEEING BUS LICENSE

1. Copy of NYS Vehicle Registration

2. **Certificate of Automobile Liability Insurance for this vehicle.**
   a. The certificate holder must name the City of Buffalo, Office of Licenses, 301 City Hall, Buffalo, NY 14202 as the certificate holder with a ten (10) day cancellation clause.
   b. The description portion must include the vehicle’s year, make and VIN Number

3. **Worker’s Compensation or Compensation Exemption Certificate**
   a. When vehicle is exclusively owner-operated with no employees, submit Form CE-200, NYS Compensation Exemption Certificate. File online at www.wcb.state.ny.us or at a NYS Compensation Board, ex: 295 Main Street.
   b. When the vehicle is not exclusively owner-operated, submit **Certificate of Workers’ Compensation Insurance** naming the City of Buffalo, 301 City Hall, Buffalo, NY 14202 as the certificate holder with a ten (10) day cancellation clause.

4. **License Fees**
   Sightseeing Bus - $105.00 annually
CITY OF BUFFALO - BUSINESS LICENSE APPLICATION

65 Niagara Sq. City Hall Room 301  Buffalo, NY 14202
Phone (716) 851-4078  Fax (716) 851-4952

SIGHTSEEING BUS APPLICATION

Type of entity:  □ Corporation  □ Partnership
  □ Sole Proprietorship

Owner Name (last, first) __________________________________________ Home Phone ____________________________
Home Address: (PO Box not acceptable) __________________________________________________________

Business Name (dba) ____________________________________________ Business Phone ________________________
Business Street Address: ________________________________________
Business Mailing Address: ________________________________________
NYS Tax ID # __________________ Business Website __________________ E-Mail Address: _____________________

MOTOR VEHICLE INFORMATION

VIN Number ____________________________ NYS Plate Number _____________________
Year ______ Make & Model __________________________ Color ______________ Tire Size ________________

Is Bus exclusively owned?  □ Yes  □ No

Subscribed and sworn to and before me this _____ day of ________ 20 __________
Commissioner of Deeds in and for the City of Buffalo, New York

I am aware of the obligation to provide timely notice of any changes in required information, and I have informed all owners, managers, or other principals of their criminal and/or civic responsibility for the timely fulfillment of all restrictions and conditions to the license or timely abatement of any nuisance activity at or associated with the business. I certify the information provided on this form is true, correct, complete and current to the best of my knowledge and belief.

Authorized Original Signature ____________________________ Print Name ____________________________

Date: ____________________________