



CITY OF BUFFALO
 DEPARTMENT OF
PUBLIC WORKS, PARKS & STREETS
 Division of Buildings



BYRON W. BROWN
 MAYOR

NATE MARTON
 COMMISSIONER
 NOLAND SKIPPER, P.E.
 CITY ENGINEER

CITY OF BUFFALO REQUEST FOR BIDS
SPECIAL CLEANING SERVICE FOR FIRE AUTO GARAGE

BID SUBMITTAL FORM

BID COST:

The billing rate quoted shall include full compensation for labor, equipment use, travel time, hiring of personnel, supplies and all cost associated to the bidder in order to provide the City of Buffalo with a Best Value Contract for special cleaning and removal of soot from ceiling and walls in the main garage and tire storage area as stipulated in the bid document Part A at the Fire Department Auto Garage Shop, 195 Court Street, Buffalo, New York 14202.

DESCRIPTION

LUMP SUM COST

SPECIAL CLEANING SERVICES AS SPECIFIED
 (See bid specification document Part A)

\$ _____

GRAND TOTAL

\$ _____

 Please write grand total in words.

NOTE: Contractor(s) are in encouraged to do a site visit to investigate the work scope as defined. City reserves the right to adjust area(s) requiring special cleaning beyond the specified. Please factor NYS Prevailing Wage Rate and all insurances as stipulated in part A.

COMPANY / CORPORATE PROFILE:

NAME OF COMPANY / PROPOSER:

PRINCIPAL OFFICE ADDRESS:

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OFFICIAL REPRESENTATIVE:

INDIVIDUAL: _____ PARTNERSHIP _____ CORPORATION _____

IF A CORPORATION:

YEAR INCORPORATED _____ STATE OF COMPORATION _____

IF A FOREIGN CORPORATION:

DATE OF REGISTRATION WITH NEW YORK STATE _____

NAME OF RESIDENT AGENT: _____

ADDRESS OF RESIDENT AGENT _____

CORPORATE BOARD OF DIRECTORS:

PRESIDENT'S NAME: _____

VICE PRESIDENT'S NAME: _____

TREASUER'S NAME: _____

LIST NAMES OF CORPORATE BOARD MEMEBERS:

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IF A PARTNERSHIP:

DATE OF ORGANIZATION: _____

GENERAL OR LIMITED PARTNERSHIP: _____

NAMES AND ADDRESSES OF EACH PARTNER:

NAME	ADDRESS
_____	_____
_____	_____
_____	_____
_____	_____

DESIGNATED GENERAL PARTNER IN A LIMITED PARTNERSHIP:

IF AS INDIVIDUAL (DBA):

DATE DBA REGISTERED: _____

NAME	ADDRESS
_____	_____
_____	_____
_____	_____

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GENERAL QUESTIONNAIRE

The following questionnaires must be answered for consideration

Number of years of relevant experience in operating same or similar business: _____

List references of companies and or sites with contact information for verification:

NAME	ADDRESS
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Have any agreement held by bidder for a project ever been canceled? Yes _____ No _____

If yes, give details on a separate sheet.

Has the bidder or any principals of the organization failed to qualify as a responsible bidder, refused to enter into contract after an award has been made, failed to complete a contract during the past five (5) years, or has been declared to be in default in any contract in the last five (5) years.

If yes, please explain:

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Has the bidder or any of its principals ever been declared bankrupt or reorganized under chapter 11 or put into receivership? Yes _____ No _____

If yes, give date, court jurisdiction, action taken, and any other explanation deemed necessary on a separate sheet.

Person(s) interested in this bid solicitation have _____ have not _____ been convicted by a Federal, State, County, or Municipal Court of any violation of law, other than traffic violations. To include stockholders over ten percent (10%). (Strike out inappropriate words)

Explain any convictions:

Lawsuits (any) pending or completed involving the corporation, partnership or individuals with more than ten (10%) interest:

List all pending lawsuits:

List all judgments from lawsuits in the last five (5) years

List any criminal violations and / or convictions of the applicant and / or any of its principals:

Nondiscrimination in contracts and benefits: Have you organization been charged for discrimination in the past five (5) years. _____ Yes _____ No

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If yes,

Have you taken all reasonable measures to end discrimination in hiring / benefit ___ Yes ___ No

City may request further information to verify measures taken to end discrimination.

Disclosure:

Are there any pending discussions relative to mergers, acquisitions, partnerships, or assignment of contract? _____

Bidders are required to disclose all persons and entities who may be involved with this bid. The list shall include public relation firms, lawyers and lobbyists.

The bidder understands that information contained in this questionnaire will be relied upon by the City in awarding the proposed contract, and such information is warranted by the bidder to be true and accurate. The bidder agrees to furnish such additional information, prior to acceptance of any bid relating to the qualifications of the bidder, as may be required by the City. The bidder further understands that the information contained in this questionnaire may be confirmed through a background investigation conducted by the City.

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BIDDER

WITNESS:

IF INDIVIDUAL:

Signature

Signature

Print Name

Print Name

WITNESS:

IF PARTNERSHIP:

Signature

Print Name of Successful Proposer

Print Name

Address

By: _____
General Partner

Print Name

WITNESS:

IF CORPORATION:

Signature

Print Name of Corporation

Print Name

Address

(CORPORATE SEAL)

By: _____
President

Print Name