

**CITY OF BUFFALO
DEPARTMENT OF PUBLIC WORKS, PARKS & STREETS
ADVERTISEMENT FOR BIDS**

**SEALED BIDS FOR THE FOLLOWING:
BUFFALO ZOO – LULA INSTALLATION
JOB No. 1916**

Will be received by the Commissioner of Public Works, Parks & Streets, City of Buffalo, 502 City Hall, Buffalo, NY 14202, **UNTIL ELEVEN O’CLOCK A.M. LOCAL TIME ON WEDNESDAY November 29, 2023**

It is the bidder’s responsibility to ensure the sealed proposal is delivered before the bid opening and bidders must utilize one of the following methods:

1.) Drop off the sealed proposal (one bidder representative in-person) to Room 502, City Hall, Buffalo, New York, 14202 on **Wednesday November 29, 2023** between the hours of 9:00 AM and 11:00 AM. The DPW will set a box up for the bidder to deposit the sealed proposal. There may be multiple bids on this date; it is the bidder’s responsibility to properly label the sealed proposal and place the proposal inside the correct box.

2.) Mail the sealed proposals to Room 502, City Hall, Buffalo, New York, 14202 with ATTN to the Commissioner of Public Works, Parks and Streets. Bidders should allow for delivery before the bid opening (highly encouraged to schedule for delivery on or prior to **Tuesday, November 28, 2023**). It is also highly encouraged that bidders track delivery of their mailed proposals and use appropriate priority mail as necessary. City of Buffalo staff is available to accept deliveries on standard business days Monday-Friday from 8:00 AM to 4:00 PM.

The Bid documents can be viewed and ordered through the following web site: www.avalonplanroom.com in the Public Jobs section. If you do not have internet access or have questions on ordering from the site, please contact Avalon Document Services at (716) 995-7777. Bid documents can be picked up at Avalon Document Services at 40 La Riviere Dr., Suite 150, Buffalo, NY 14202, upon a **non-refundable** payment of FIFTY-EIGHT DOLLARS (\$58.00) per set. Payment can be submitted only by company check or money order made payable to the City of Buffalo, Dept. of Public Works, Parks and Streets. **NO CASH AND NO PERSONAL CHECKS.**

NOTE: A pre-bid meeting will be held at the project site, Buffalo Zoo 300 Parkside Avenue, Buffalo New York at **11:00 AM on November 21, 2023. Meet at the Zoo’s main entrance gate.**

Any questions on this project should be directed to Foit-Albert Associates, Brian Podleski (716) 856-3933.

Each bidder’s attention is called to the General Municipal Law, which requires a bidder’s Certification of Non-Collusion. Copies of such Certificates are part of the Bid Form and, unless complied with, bid will not be accepted.

BIDDERS MUST SUBMIT A STATEMENT AT TIME OF BID INDICATING THAT THE BIDDER WILL WORK TOWARD A BUSINESS UTILIZATION GOAL FOR MINORITY BUSINESS ENTERPRISE OF 25% AND WOMEN BUSINESS ENTERPRISE OF 5%. IN ADDITION, BIDDERS MUST SUBMIT A STATEMENT AT TIME OF BID INDICATING THAT THEY WILL WORK TOWARD A MINORITY WORKFORCE GOAL OF 25% AND A WOMEN WORKFORCE GOAL OF 5% AND A CITY OF BUFFALO RESIDENT GOAL.

The City of Buffalo will not be responsible for full or partial set of Contract Documents, including any Addenda obtained from any other source. The City of Buffalo reserves the right to reject any and all bids and to waive any informalities therein.

Any questions on this project should be referred to:

Francisco Guzman
Deputy Commissioner of Buildings