

**Commission on Citizens' Rights and Community Relations (CCRCR)**  
**Minutes of CCRCR Meeting**  
**Wednesday, January 22, 2020**  
**Room, 1316B Conference Room, City Hall**

Commission Members Present:

David Granville, Charlie Torres, Zaw Win, Kenneth Simmons

Conference Call In:

Barbara Kloberdanz, Sheila Wallace, Aleksandra Lopez, Ekua Mends-Aidoo

Staff:

Jason Whitaker, Executive Director – Present

Lizbeth Gonzalez, Confidential Secretary – Excused

Chairman Torres called the meeting to order at 5:45pm.

Old Business: Mr. Granville motion to approve minutes from the last meeting. Motion seconded by Mr. Simmons.

New Business: Executive Director's Report

Mr. Whitaker expressed that the continued vision this year is to enhance our community presence. Such efforts have been underway through providing support to the Mayoral office, attending community policing events and presenting the purpose of the CCRCR at various community gatherings. Mr. Whitaker has also attended notable community efforts such as the Ending Torture of Solitary Confinement Discussion and the National Day of Racial Healing. Also, both, Mr. Whitaker, and Vice Chair, Mr. Simmons participated in the Mayor's Dr. Martin Luther King Jr. Recognition Ceremony held in the lobby of City Hall.

Mr. Whitaker also stated that he will begin working on the executive director's annual report and will aim to have a draft report by the next meeting for review. He advised all the Commissioners that their financial disclosure forms are due by the end of the month, and that the staff is available to assist in collecting those forms if need be.

Mr. Whitaker last mentioned that the Mayor's Black History Celebration was soon approaching in which he served on the committee and would keep the Commissioners aware as that approaches.

Mr. Granville mentioned that the Mayor's budget is put together by the end of April and that budgets are sent to the Common Council in May. Mr. Granville questioned if the Executive Director Annual Report would be needed before May or if the Executive Director will be appearing before the Common Council. Mr. Torres confirmed that a draft should be submitted before May and the Executive Director will generally be at the Common Council Meeting. Mayor Brown sent a little token of appreciation for all the Commissioners for their work on the board.

Mr. Torres stated he will be contacting the Committee Chairs to set up meetings for the following months.

Mr. Granville stated the Mayor's State of the City address will be February 20<sup>th</sup>.

Next meeting will be in March 2020. Lizbeth will be emailing date for next meeting. Motion to adjourn the meeting at 6:00 PM by Mr. Simmons and seconded by Mr. Granville.