



ENTERPRISE FUNDS

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REFUSE & RECYCLING

DEPARTMENT OF PUBLIC WORKS, PARKS, STREETS

Enterprise Fund Refuse & Recycling

Goals

1. To manage the revenue flow for the Enterprise Fund by ensuring billing to approximately 86,000 residents and processing payments.
2. To effectively handle resident requests and changes to their User Fee billing.

Activities

1. Prepare and ensure mailing of quarterly User Fee billing statements.
2. Collect and process payments through the Division of Treasury.
3. Monitor revenue stream to ensure a balanced budget for the Enterprise Fund.
4. Receive and process resident User Fee changes, questions, and complaints through the 311 Call and Resolution Center, resident calls and office visits.
5. Assist in the annual Foreclosure proceedings.
6. Open and process mail and interdepartmental correspondence.
7. Code returned mail, process mailer changes and sale notifications in an effort to ensure customers receive their billing statements in a timely & correct manner.
8. Research and correct missing and misapplied payments.
9. Ensure the validity of and process refunds in a timely manner.
10. Maintain organized records systems for payment batches, customers utilizing private waste haulers & customers with city contracts.

Work Program Statistics

	Actual 2020-2021	Projection 2021-2022	Estimate 2022-2023
Count of Annual Bills	86,285	86,285	86,285
Number of User Fee Bills mailed	196,350	200,000	200,000
Amount billed (base fee)	\$22.60m	\$22.98m	\$24m
Amount received (base fee)	\$20.25m	\$20.15m	\$22m
Amount applied (base fee)	\$21.89m	\$21.5m	\$22m



City of Buffalo
 Recommended Budget 2022-2023
 Refuse & Recycling Enterprise Fund

	2020-2021 Actual Amount	2021-2022 Adopted Budget	2021-2022 Revised Budget	2021-2022 Year To Date 4/28/2022	2022-2023 Recommended Budget
51 STREET SANITATION RECYCLING	-24,005,141	-28,076,337	-28,076,337	-24,637,681	-30,717,300
1260 COLL OF REFUSE & RECYCLING	-24,005,141	-28,076,337	-28,076,337	-24,637,681	-30,717,300
52510015 EF SW REFUSE & RECYCLE SV CHGS	-23,590,084	-27,561,337	-27,561,337	-23,988,544	-30,322,300
341107 COLLECTION PROCESSING CHARGE	-554,574	-650,000	-650,000	-435,565	-650,000
341108 FORCLOSURE FEE	-236,249	-275,000	-275,000	-38,141	-100,000
341110 WEB PAYMENT FEE	0	0	0	0	0
344302 GARBAGE REFUSE COLLECTION FEE	-382,647	-470,000	-470,000	-388,119	-786,665
344304 RESIDENTIAL USER FEE	-21,241,783	-25,503,337	-25,503,337	-23,029,321	-28,122,635
344305 PICK AND PAY FEE	-70,551	-80,000	-80,000	-71,528	-80,000
344308 TRNFR STA DISPOS CHRG RECYLNG	-61,519	-83,000	-83,000	-25,870	-83,000
344399 INTEREST RESIDENTIAL USER FEE	-1,042,761	-500,000	-500,000	0	-500,000
52510020 EF SW REFUSE & RECYCLE FINES	-35,682	-40,000	-40,000	-42,285	-45,000
351301 FINES & PENALTIES	-35,682	-40,000	-40,000	-42,285	-45,000
52510030 EF SW REFUSE & RECYCLE MISC	-379,375	-475,000	-475,000	-606,851	-350,000
334101 RECYCLING GRANT	-330,543	-375,000	-375,000	-254,686	-250,000
337306 MEDICARE D REIMBURSEMENT	-48,332	-100,000	-100,000	-352,166	-100,000
380104 NONCASH REFUND OF PRIOR YR EXP	0	0	0	0	0
389001 MISCELLANEOUS	-500	0	0	0	0
REFUSE & RECYCLING ENTERPRISE TOTAL	-24,005,141	-28,076,337	-28,076,337	-24,637,681	-30,717,300



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51 STREET SANITATION RECYCLING	17,539,210	19,382,595	20,206,884	17,298,792	22,530,252
1260 COLL OF REFUSE & RECYCLING	16,451,992	18,206,220	19,023,941	16,351,004	21,312,685
52002601 EF SW COLL REFUSE & RECYCLE PS	7,090,327	7,796,470	7,796,470	6,463,122	9,171,481
411001 ANNUAL SALARY	4,823,427	5,719,045	5,719,045	3,983,530	6,337,236
412002 HOURLY SALARY	759,531	1,000,000	1,000,000	938,261	1,694,220
413001 OVERTIME	1,384,068	950,000	950,000	1,431,182	1,000,000
413003 ACTING TIME	12,001	10,000	10,000	13,537	10,000
413004 SHIFT DIFFERENTIAL	8,303	3,200	3,200	7,961	4,000
414001 LONGEVITY	79,472	90,575	90,575	67,326	100,875
414007 PERFECT ATTENDANCE INCENTIVE	2,500	1,000	1,000	0	2,500
414028 VACATION BUYOUT	2,625	2,700	2,700	2,625	2,700
415001 AUTOMOBILE ALLOWANCE	0	0	2,000	0	0
415002 CLOTHING ALLOWANCE	18,150	19,950	17,950	18,450	19,950
415003 TOOL ALLOWANCE	250	0	0	250	0
52002604 EF SW COLL REFUSE & RECYCLE TR	0	1,500	1,448	100	1,500
458001 TRANSPORTATION	0	500	348	0	500
458002 MEALS & LODGING	0	500	500	0	500
458003 REGISTRATION & MEMBERSHIP FEES	0	500	600	100	500
52002605 EF SW COLL REFUSE & RECYCLE SP	596,134	732,727	858,776	844,361	706,246
461001 OFFICE SUPPLIES	669	3,200	3,200	315	2,700
461105 JANITORIAL SUPPLIES	746	1,000	1,000	753	1,000
461201 CLOTHING & UNIFORMS	7,321	14,575	22,229	22,228	14,575
461202 TOOLS	0	350	350	297	350
461300 MEDICAL & VETERINARY SUPPLIES	0	300	300	0	300
461400 POSTAGE	75,559	85,000	94,447	94,447	85,000
467000 MISCELLANEOUS SUPPLIES	511,839	628,302	737,249	726,320	602,321
52002606 EF SW COLL REFUSE & RECYCLE SV	8,765,531	9,675,523	10,367,248	9,043,422	11,433,458
432002 MEDICAL SERVICES	2,880	4,000	4,000	4,000	0
432004 ENGINEER & TECHNICAL SERVICES	0	700,000	700,000	22,907	137,608
434000 OTHER CONTRACTUAL SERVICES	3,122,892	4,184,463	4,184,463	4,184,463	5,600,000
434002 CREDIT CARD & BANK CHARGES	22,320	60,000	74,265	37,265	60,000
442100 REFUSE DISPOSAL SERVICES	5,527,482	4,583,800	5,269,498	4,687,438	5,492,600
443200 BUILDING ALTERATIONS & REPAIRS	27,033	0	0	0	0
443303 VEHICLE DRIVETRAIN REPAIRS	0	0	0	1,295	0
454000 ADVERTISING	13,439	50,000	38,046	38,046	50,000
455000 PRINTING & BINDING	47,881	90,000	93,730	66,263	90,000
455100 INTERNAL PRINT SHOP	0	1,260	1,260	280	1,250
456000 OTHER SERVICES	1,604	2,000	1,985	1,465	2,000
1280 SOLID WASTE BLDG & FLEET MAINT	1,087,218	1,176,375	1,182,943	947,787	1,217,567
52002801 EF SW BLDG & FLEET MAINT PS	418,087	432,125	432,125	317,706	473,317
411001 ANNUAL SALARY	289,312	335,425	335,425	223,984	374,542
413001 OVERTIME	116,965	85,000	85,000	84,101	85,000
413003 ACTING TIME	281	500	500	364	500
413004 SHIFT DIFFERENTIAL	6,793	4,000	4,000	4,857	6,000
414001 LONGEVITY	2,085	3,550	3,550	2,100	3,625
415002 CLOTHING ALLOWANCE	900	1,200	1,200	900	1,200
415003 TOOL ALLOWANCE	1,750	2,450	2,450	1,400	2,450



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51 STREET SANITATION RECYCLING	17,539,210	19,382,595	20,206,884	17,298,792	22,530,252
52002805 EF SW BLDG & FLEET MAINT SP	378,163	401,750	401,750	507,198	401,750
461105 JANITORIAL SUPPLIES	0	500	500	0	500
461201 CLOTHING & UNIFORMS	1,775	600	600	0	600
461202 TOOLS	0	500	500	0	500
462600 GASOLINE AND LUBRICANTS	256,667	225,000	225,000	334,311	225,000
465001 AUTOMOTIVE SUPPLIES	82,083	150,000	150,000	144,976	150,000
465002 TIRES AND TUBES	37,538	25,000	25,000	27,912	25,000
466000 BUILDING SUPPLIES	0	50	50	0	50
467000 MISCELLANEOUS SUPPLIES	100	100	100	0	100
52002806 EF SW BLDG & FLEET MAINT SV	290,968	342,500	349,068	122,883	342,500
442300 CUSTODIAL SERVICES	0	500	500	0	500
443301 MACHINERY & EQUIP REPAIRS	1,670	2,000	2,000	0	2,000
443302 VEHICLE BODY REPAIRS	19,750	40,000	40,000	4,231	40,000
443303 VEHICLE DRIVETRAIN REPAIRS	186,963	300,000	304,658	116,742	300,000
456000 OTHER SERVICES	82,585	0	1,910	1,910	0
72 GENERAL CITY MISCELLANEOUS	80,835	187,000	190,787	190,787	178,000
1813 UTILITIES	70,275	187,000	190,787	190,787	178,000
52008133 EF SW UTILITIES UT	70,275	187,000	190,787	190,787	178,000
441001 NATURAL GAS	41,637	105,000	106,193	106,193	72,000
441003 ELECTRICITY	28,638	82,000	84,594	84,594	106,000
1821 MISC GENERAL CITY CHARGES	10,561	0	0	0	0
52008218 EF SW MISC GEN CITY CHG OT	10,561	0	0	0	0
480201 UNCOLLECTED ACCT REC PROVISION	10,561	0	0	0	0
73 GENERAL CITY FRINGE BENEFITS	4,424,395	7,833,664	7,996,515	5,891,956	7,335,970
1801 GROUP INSURANCE	2,899,849	4,303,701	4,437,833	3,908,940	4,876,970
52008012 EF SW GROUP INSURANCE FB	2,899,849	4,303,701	4,437,833	3,908,940	4,876,970
421001 HEALTH INSURANCE RETIRED	520,048	1,460,000	1,545,655	1,539,757	2,000,000
421002 HEALTH INSURANCE ACTIVE	2,327,479	2,750,000	2,769,500	2,260,206	2,800,000
421003 GROUP LIFE INSURANCE	214	220	220	0	220
421004 GROUP DENTAL INSURANCE	51,023	91,611	120,588	108,977	75,000
421005 IN LIEU OF HEALTH INSURANCE	0	600	600	0	600
421008 EXCISE TAX HEALTH INS-RETIRE	412	470	470	0	450
421009 EXCISE TAX HEALTH INS-ACTIVE	672	800	800	0	700
1802 SOCIAL SECURITY CONTRIBUTIONS	587,609	580,000	580,000	523,300	675,000
52008022 EF SW SOCIAL SEC CONTR FB	587,609	580,000	580,000	523,300	675,000
422000 FICA & MEDICARE	587,609	580,000	580,000	523,300	675,000
1803 RETIREMENT CONTRIBUTIONS	1,033,116	1,127,327	1,127,327	775,289	975,000
52008032 EF SW RETIREMENT CONTR FB	1,033,116	1,127,327	1,127,327	775,289	975,000
423001 NYS EMPLOYEE RETIREMENT	1,033,116	1,127,327	1,127,327	775,289	975,000
1804 UNEMPLOYMENT COMPENSATION	0	15,750	15,750	4,658	10,000
52008042 EFSW UNEMPLOYMENT COMP FB	0	15,750	15,750	4,658	10,000
425000 NYS UNEMPLOYMENT INSURANCE	0	15,750	15,750	4,658	10,000



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73 GENERAL CITY FRINGE BENEFITS	4,424,395	7,833,664	7,996,515	5,891,956	7,335,970
1805 WORKERS' COMPENSATION	459,349	729,000	757,718	679,769	675,000
52008052 EF SW WORKERS' COMP FB	459,349	729,000	757,718	679,769	675,000
426000 WORKERS COMPENSATION	459,349	729,000	757,718	679,769	675,000
1806 OTHER EMPLOYEE BENEFITS	-555,528	1,077,886	1,077,886	0	124,000
52008062 EF SW OTHER EMPL BENFTS FB	-555,528	1,077,886	1,077,886	0	124,000
429005 SALARY ADJUSTMENT	262,889	403,000	403,000	0	0
429006 COMPENSATED ABSENCES	17,115	0	0	0	0
429008 OPEB - RETIREE MEDICAL INS	-454,509	550,886	550,886	0	0
429009 PENSION EXPENSE	-381,023	124,000	124,000	0	124,000
74 GENERAL CITY DEBT SERV&RELATED	465,282	0	0	0	0
1822 DEBT SERVICE	465,282	0	0	0	0
52008228 EF SW DEBT SERVICE	465,282	0	0	0	0
487901 DEPRECIATION	465,282	0	0	0	0
75 GENERAL CITY INTERFD TRANSFERS	673,078	673,078	673,078	336,539	673,078
1823 INTERFUND TRANSFERS	673,078	673,078	673,078	336,539	673,078
52008238 EF SW INTERFUND TRF	673,078	673,078	673,078	336,539	673,078
489110 TRF TO GENERAL FUND	673,078	673,078	673,078	336,539	673,078
REFUSE & RECYCLING ENTERPRISE TOTAL	23,182,801	28,076,337	29,067,264	23,718,074	30,717,300



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Budgeted Salaries

Description	Step	Grade	Quantity	Unit Cost	Total
Account Clerk Typist	11	A005	1	\$ 40,667	\$ 40,667
Associate Account Clerk	14	A022	1	48,260	48,260
Director Street Sanitation			1	102,454	102,454
Dispatcher	17	B014	1	53,059	53,059
Dispatcher	12	B014	1	34,682	34,682
Laborer II	5	B025	2	44,150	88,300
Laborer II	17	B025	4	44,150	176,600
Recycling Coordinator	17	A111	1	69,797	69,797
Senior Account Clerk Typist	14	A007	1	43,808	43,808
Senior Account Clerk Typist	17	A007	1	46,205	46,205
Senior Account Clerk Typist	11	A007	1	41,517	41,517
Street Worker	12	B038	2	34,682	69,364
Street Worker	13	B038	4	34,682	138,728
Street Worker	14	B038	8	35,866	286,928
Street Worker	15	B038	5	38,257	191,285
Street Worker	16	B038	6	43,039	258,234
Street Worker	17	B038	18	47,821	860,778
Street Worker	5	B038	27	47,821	1,291,167
Superintendent Strt Sanitation	3	B021	1	58,683	58,683
Superintendent Strt Sanitation	5	B021	1	62,927	62,927
Supervisor Street Sanitation	2	B016	1	34,784	34,784
Supervisor Street Sanitation	17	B016	1	53,514	53,514
Supervisor Street Sanitation	5	B016	6	53,514	321,084
Truck Driver Streets	11	B039	3	34,682	104,046
Truck Driver Streets	12	B039	1	34,682	34,682
Truck Driver Streets	13	B039	4	34,682	138,728
Truck Driver Streets	14	B039	2	36,321	72,642
Truck Driver Streets	15	B039	3	38,742	116,226
Truck Driver Streets	16	B039	6	43,585	261,510
Truck Driver Streets	17	B039	15	48,428	726,420
Truck Driver Streets	5	B039	11	48,428	532,708
Attrition					(22,551)
Total 52002601-411001			140		\$ 6,337,236
Motor Equipment Maintenance Supervisor I	5	B067	1	\$ 56,783	\$ 56,783
Motor Equipment Mechanic	11	B031	2	34,682	69,364
Motor Equipment Mechanic	16	B031	3	47,565	142,695
Motor Equipment Mechanic	17	B031	2	52,850	105,700
Total 52002801-411001			8		\$ 374,542
Totals			148		\$ 6,711,778