



# CITY OF BUFFALO

# SLOW STREETS APPLICATION

*Applications are due no later than Monday, September 30, 2019*

## NEIGHBORHOOD ZONE INFORMATION

**Your neighborhood zone is the small network of low volume, mostly residential streets applying to the Buffalo Slow Streets program.**

The name of your neighborhood zone can be anything you want it to be, but it must be unique. If you're using a common name for larger neighborhood surrounding your neighborhood zone (such as, "Lower West Side" or "Masten Park") or if you think there's a chance a different applicant neighborhood zone could have the same name as yours, please be more specific in your naming.

If your neighborhood zone does not have an organized neighborhood group (like a block group or neighborhood association), write N/A for "Name of Neighborhood Group".

Name of Neighborhood Zone: _____
Name of Neighborhood Group: _____

## POINT PERSON CONTACT INFORMATION

**All communication regarding your application will be directed to your neighborhood zone's point person.**

Name of Point Person: _____
Email: _____
Daytime Phone Number: _____
Mailing Address: _____
Zip Code: _____

## NEIGHBORHOOD ZONE MAP

**Include a hand-drawn or computer printed map of your neighborhood zone with your application that shows the proposed boundaries of the neighborhood zone.** Boundaries can be major streets, parks, bodies of water, or other logical transportation barriers.

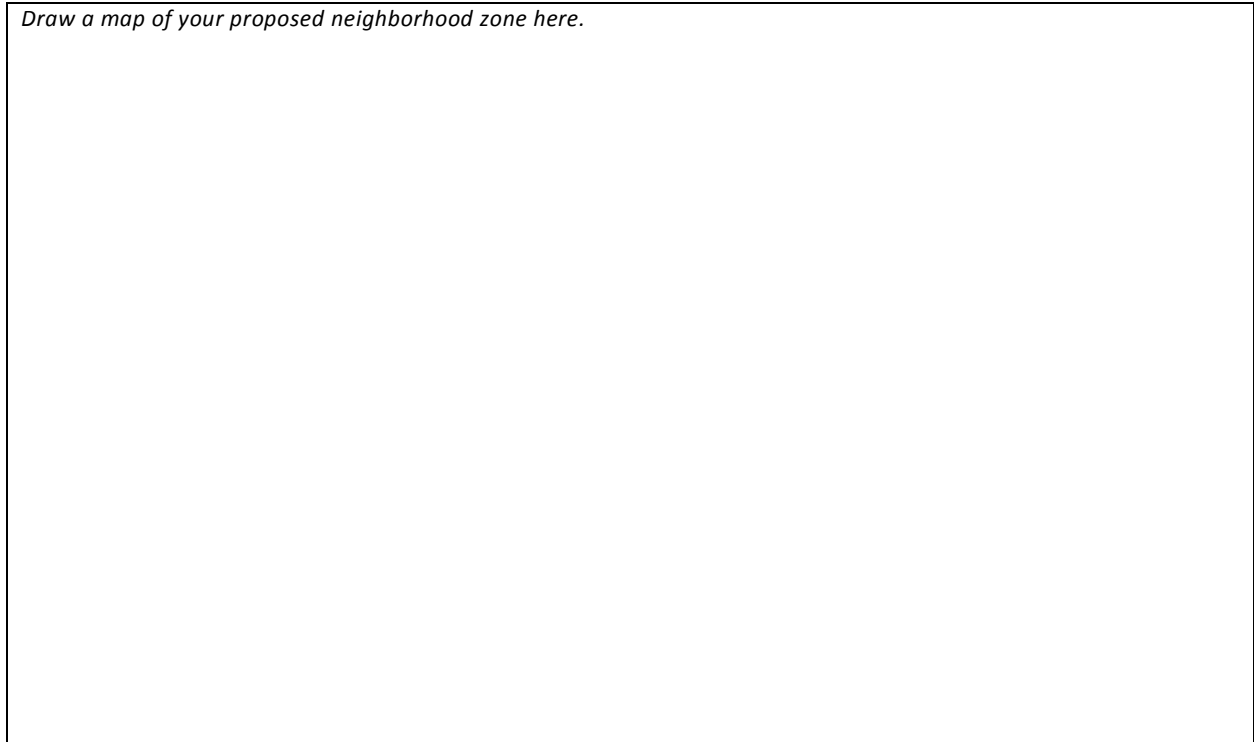
**Your proposed neighborhood zone cannot cover a large area.** It should be less than two (2) centerline miles of streets. If your proposed neighborhood zone is too large, we will work with you to identify a smaller area. Your neighborhood zone may not be selected if it exceeds the program’s available resources due to its size.

**Requests for single streets will not be considered.** The program is also not intended for major streets like Niagara Street, Main Street, or Bailey Avenue. Other factors may also prohibit streets from traffic calming treatments, including emergency service operations.

Examples of neighborhood zones can be found on the Buffalo Slow Streets program webpage. If you need help creating a map or have questions about your neighborhood zone boundaries, email [slowstreets@buffalony.gov](mailto:slowstreets@buffalony.gov) or call the Department of Public Works, Parks & Streets at (716) 851-5636.

**Attach a computer printed map showing the boundaries of your proposed neighborhood zone to your application packet, or draw a map of your proposed neighborhood zone in the box below.**

*Draw a map of your proposed neighborhood zone here.*



## LETTER OF SUPPORT

**A letter of support is required from the councilmember of your neighborhood zone.** If your neighborhood zone is in more than one council district, a letter of support is only required from one of the councilmembers. If you are unsure of your council district or councilmember's contact information, email [slowstreets@buffalony.gov](mailto:slowstreets@buffalony.gov) or call the Department of Public Works, Parks & Streets at (716) 851-5636.

**Attach a letter of support from your councilmember to your application packet, or ask them to fill out the sample letter of support below.**

<hr/>	
[date]	
Dear Commissioner Finn:	
I write to express my support for the 2020 Buffalo Slow Streets program application submission by	
<hr/>	
[neighborhood group or applicant point-person]	[neighborhood zone name]
I support traffic calming in this neighborhood zone for the following reasons:	
If this neighborhood zone is selected for permanent traffic calming measures through the Buffalo Slow Streets program, my office will be involved in the following ways:	
Sincerely,	
<hr/>	, Councilmember – <hr/> District
[Councilmember's Signature]	[Council District]

## PAGE 1: SIGNATURES FROM COMMUNITY MEMBERS

Collect twenty-four (24) signatures of people who live in the applicant neighborhood zone and support traffic calming. The collected signatures should come from people who live on all streets in the neighborhood zone. You must gather at least twenty-four (24) signatures, but exceeding that number does not factor into the evaluation criteria.

**Use this page and the next page to gather the twenty-four (24) signatures demonstrating baseline community support for traffic calming.**

Neighborhood Zone:

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*“I live in this neighborhood zone & support traffic calming measures, like permanent speed humps, on my street!”*

	PRINT NAME	STREET ADDRESS	SIGNATURE	DATE
1.				
2.				
3.				
4.				
5.				
6.				
7.				
8.				
9.				
10.				
11.				
12.				

## PAGE 2: SIGNATURES FROM COMMUNITY MEMBERS

Collect twenty-four (24) signatures of people who live in the applicant neighborhood zone and support traffic calming. The collected signatures should come from people who live on all streets in the neighborhood zone. You must gather at least twenty-four (24) signatures, but exceeding that number does not factor into the evaluation criteria.

**Use this page and the previous page to gather the twenty-four (24) signatures demonstrating baseline community support for traffic calming.**

Neighborhood Zone:

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*“I live in this neighborhood zone & support traffic calming measures, like permanent speed humps, on my street!”*

	PRINT NAME	STREET ADDRESS	SIGNATURE	DATE
13.				
14.				
15.				
16.				
17.				
18.				
19.				
20.				
21.				
22.				
23.				
24.				

# HOW TO SUBMIT YOUR APPLICATION

## REQUIREMENTS

Before submitting your application, ensure that it contains:

- Neighborhood zone name & point person contact information
- Map of your proposed neighborhood zone boundaries
- 24 signatures from residents who live in your neighborhood zone and support permanent traffic calming
- Letter of support from the councilmember of your neighborhood zone

Please only submit the above information as part of your application. Any additional materials submitted will be not be considered in the evaluation or selection process.

## SUBMITTING YOUR APPLICATION

Applications must be received through the mail or delivered in person by Monday, September 30, 2019.

**In-person:** Submit the neighborhood zone contact page, map, signatures, and letter of support all at once to:

*Dept. of Public Works, Parks & Streets  
City Hall, Rm 502  
65 Niagara Square  
Buffalo, New York 14202*

**By mail:** Put the neighborhood zone contact page, map, signatures, and letter of support into one envelope and mail them to:

*Dept. of Public Works, Parks & Streets  
ATTN: Buffalo Slow Streets  
City Hall, Rm 502  
65 Niagara Square  
Buffalo, New York 14202*

## NEXT STEPS

The neighborhood zone point person will receive a confirmation email when your application has been received. If you submitted an application but did not receive confirmation, please email [slowstreets@buffalony.gov](mailto:slowstreets@buffalony.gov) or call the Department of Public Works, Parks & Streets at (716) 851-5636. We will also contact the neighborhood zone point person if your application is incomplete, proposed zone is too large, or if we have other clarifying questions.

Selected neighborhood zones will be announced after a data-driven evaluation process. If your neighborhood zone is selected, the City will reach out to your point person directly.

## QUESTIONS

Please see the Buffalo Slow Streets program webpage for more information.

For additional questions, please email [slowstreets@buffalony.gov](mailto:slowstreets@buffalony.gov) or call the Department of Public Works, Parks & Streets at (716) 851-5636.